



Adding Content to the Digital Hub

Prerequisites:

- GitHub Account

Step 1: Get access to the CMS (Content Management System) of the Hub

- Create an account on [GitHub](#).
- Send the University of Graz team your GitHub username (reinherit.hub@gmail.com)
- Accept the invitation (will be sent at the email address associated with your GitHub account)

Step 2: Access and log in to the CMS

- Access the Hub via reinherit-hub.eu
- Scroll to the bottom of the page and click on **CMS Access**
- Click on **CMS Login**

[Home](#) / [CMS Access](#)

CMS Access

Access to the content management system used for the ReInHerit digital hub

Guidelines, support, and login link for adding content to the digital hub.

Important links

- [CMS Login](#)

Overview

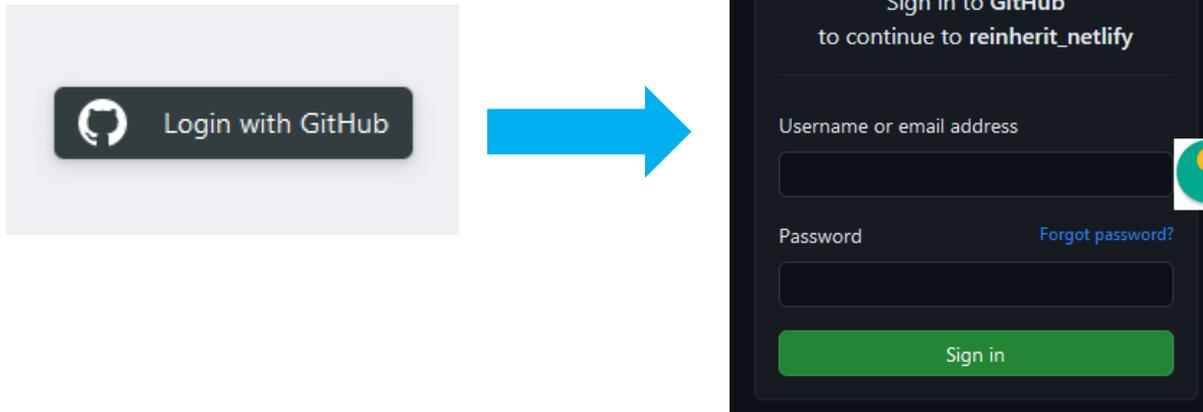
The digital hub is a static website, paired with the content management system Netli Consortium members to add material to the Digital Hub. Currently it is not planned to. Nevertheless, if you wish to contribute, you can email [the Digital Hub admin staff](#).

Prerequisites

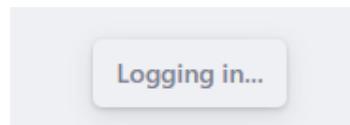
1. Valid [GitHub](#) account.
2. Appropriate level of access granted by the Hub admins (please contact the Digital Hub GitHub username).



- Click on **Login with GitHub** and enter your GitHub Credentials

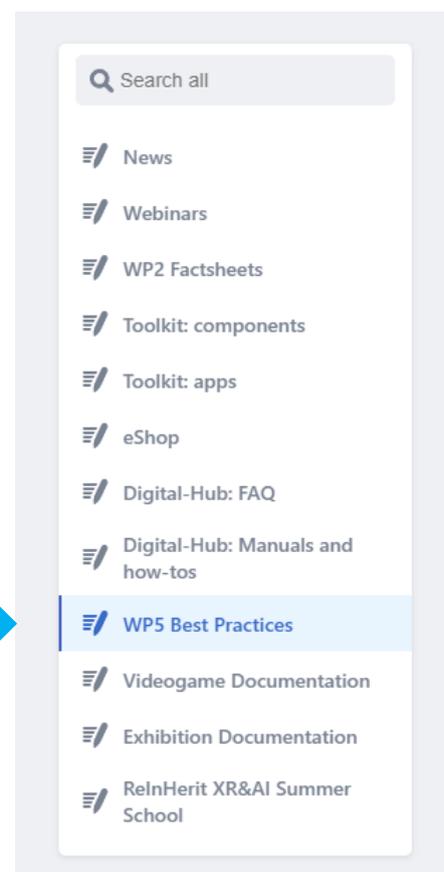


- **Optional:** If you already logged into GitHub, you will be automatically logged into the ReInHerit CMS



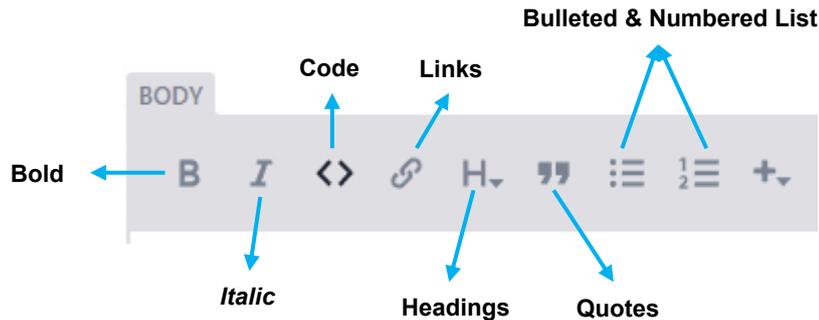
Step 3: Adding your content

- Navigate to **the relevant section:** e.g. in the Table of Contents on the left side, you see highlighted the section dedicated to the Best Practices

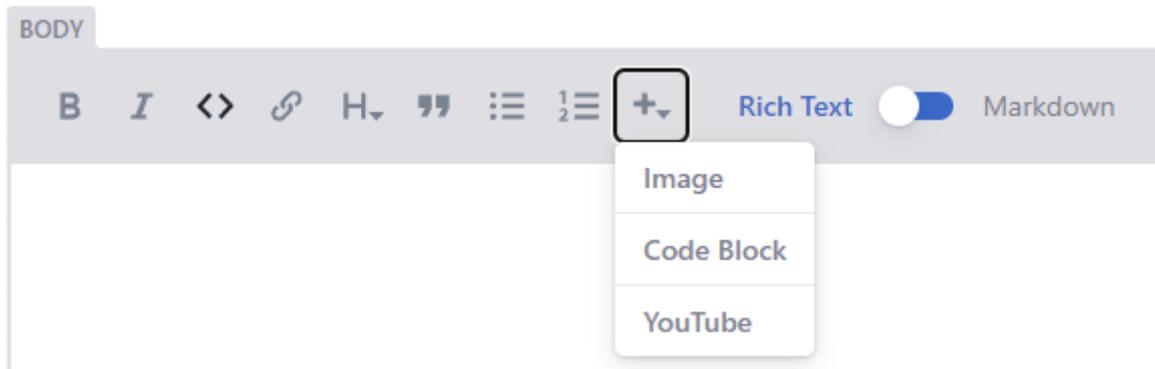




- Click on **New Message** (a mask will open where you can enter the content)
- Fill out the form with your content – most types of content have these prerequisites:
 - o *Title*: Title of your content
 - o *Theme*: Choose a fitting theme (Management, Technology, Tourism, Other)
 - o *Thumbnail (Optional)*: Upload a fitting image for the thumbnail (be sure you do not use images you do not have the publishing rights for)
 - o *Body*: Enter the text of your content. You have a few options to style your text:



You can also add YouTube Videos, Images and Codeblocks:



- o **Attention:** The preview on the right-hand side does not reflect the display on the Digital Hub. Also, if you add a YouTube video you will only see the link in the preview, but rest assured that the video will be embedded in your page in the Hub.



Step 4: Publish/Save your content

- Press on **Publish** on the top of the page
 - This will save your contribution to our GitHub Repository



- **Attention!** Keep in mind, that your content is not instantly visible on the website but will be after the next rebuild of the website (usually planned twice a week). If you need your content to be published urgently and/or outside of this schedule, please contact us.